

Minutes  
The City of Frederick  
Mayor and Board of Aldermen  
Workshop

March 11, 2015  
3:00 p.m.  
Board Room – City Hall

- I. Mayor McClement called the meeting to order at 3:00 p.m. Also present were Aldermen Kelly Russell, Michael O'Connor, Joshua Bokee, Philip Dacey, and Alderwoman Donna Kuzemchak.
- II. Mayor McClement presented the “Commuter of the Year” Award to Alyssa Boxhill
- III. The February 25, 2015 Workshop minutes were approved 4-0 on a motion by Alderman Russell which was seconded by Alderwoman Kuzemchak.
- IV. The March 4, 2015 Workshop minutes were approved 3-0-1 with Alderman Bokee abstaining, on a motion by Alderman O'Connor which was seconded by Alderwoman Kuzemchak.

## **V. Business Meeting**

### **A. Grants**

#### 1. Maryland Department of Transportation Bikeways Program Grant

- a. Acceptance of a Grant from the Maryland Department of Transportation Bikeways Program in the Amount of \$250,000
- b. Approval of a Special Ordinance to Amend the Budget of the City of Frederick for FY 2015 to Include Revenue and Expenditures for a Maryland Department of Transportation Grant.

*Item A. 1.b was approved 5-0 on a motion by Alderman O'Connor which was seconded by Alderman Russell.*

*Item A. 1.a was pulled for discussion by Alderman Russell. Tim Davis, Transportation Planner provided information on the program. This item was later approved 5-0 on a motion by Alderwoman Kuzemchak which was seconded by Alderman Russell.*

### **B. Special Ordinance**

1. Approval of a Special Ordinance to Amend The Community Development Fund Balance to reflect payment of \$30,000 to the University of Maryland for the PALS Program.

*Item B. I was approved 5-0 on a motion by Alderman Russell which was seconded by Alderman O'Connor.*

## **VI. Workshop**

*Item 1:* Richard Griffin, Director of Economic Development led the discussion on Business Personal Property Tax Credit for manufacturers. Gerry Kolbfleisch, Director of Finance provided additional information.

*Staff will provide requested information and this item will move to a Mayor and Board of Aldermen Public Hearing in April.*

*Item 2:* Gerry Kolbfleisch led the discussion of a Report of Fund Balances as of June 30, 2014.

*Staff will work to provide a chart describing the purpose of the funds and The City's intent for expending them.*

## **Elected Officials' Comments**

Aldерwoman Kuzemchak shared that the Human Relations Commission will be hosting their Annual Awards Banquet on April 13, 2015. She encouraged listeners to attend and offered her support of the organization and all of their hard work.

Alderman Josh Bokee shared information about the Affordable Housing Speaker Series which is going to be held on March 18, 2015 at Frederick Community College

Alderman Russell concurred with Alderwoman Kuzemchak in regards to the Human Relations Commission and apologized that she will have to miss the banquet due to a Planning Commission meeting. She also mentioned that City Officials will be travelling to meet with officials at City of Frederick Day in Annapolis. She also reminded everyone that March 14 is Pi Day.

Alderman O'Connor mentioned that City of Frederick Day in Annapolis is a great day and that the Department of Economic Development in coordination with other departments does a great job with the event. He also discussed the new Frederick Police Department Application for smartphones which just launched and encouraged everyone to download.

Mayor McClement thanked the snow crews for their hard work. He also mentioned that citizens can call in and report pot holes that they observe.

The meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

Lauren O'Malley  
Recording Clerk